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**CORE GROUP MEETING TEMPLATE**

**RE:** (Name of child/ren/young person)

1. **Details of meeting**

Date:

Chair of Core Group:

Record taker:

Attendees at Core Group Meeting:

Apologies:

1. **For initial core group – discuss and adding detail to CP Plan including the Danger Statement:**
2. **Progress on actions on child protection plan (Consider safety goals and statement)**

What are we worried about? (Remember impact on the child/ren/YP)

What’s working well? (Remember impact on the child/ren/YP)

Any reason for the plan not being able to be implemented

1. **Are statutory visits to child/ren/YP taking place as required?**
2. **Recommendations of the Core Group including any additions to the CP Plan**
3. **Views of the child/ren/young person**
4. **Parent’s view of Plan**
5. **Scaling** 0 High concern, 10 No concern
6. **Date, time and venue of next meeting**

**Name and signature of Chair: Date:**